



Councillors are summoned to a meeting of the Parish Council
on Thursday 2nd July 2020 at 7.00pm held by Zoom video conference
Parishioners and other interested parties are welcome to participate

Please contact the Clerk to attend. Email address below

AGENDA

1. To receive apologies for absence.
2. To receive declarations of interest and written requests for dispensations.
3. Open Forum
 - 3.1. To receive the views of local residents on Parish matters.
4. To agree and sign the minutes of the previous meeting held on Thursday 4th June 2020.
5. To receive an update on the Clerk's actions and consider any further action required.
6. To receive and approve the budget report
 - 6.1. To note bank balances as at 13th June 2020 of £33,834.23 and £3,533.28
 - 6.2. To note that the cheques issued have been checked against invoices paid
7. To consider invoices for payment
 - 7.1. £265.20 Clerk salary June
 - 7.2. £66.30 Clerk tax June
 - 7.3. £468.00 Terry Griffiths invoice TGC1085 Roads
 - 7.4. £420.00 Terry Griffiths invoice TGC1086 Roads
 - 7.5. £666.00 Terry Griffiths Invoice TGC1102 PROW
 - 7.6. £60.60 Adrian Bagg – reimbursement of litter pick costs.
 - 7.7. £101.47 Herefordshire Council recharge of 2019 election expenses
 - 7.8. £300.00 Heartbeat Trust donation for VETS system.
 - 7.9. £240.00 HALC invoice for internal audit
8. To receive the report of the Highways and Public Rights of Way subgroup
 - 8.1. To receive recommendations from the subgroup to the Parish Council for approval
 - 8.1.1. Draft e-mail to Balfour Beatty re third traffic island at the eastern 30mph gateway
 - 8.2. To consider new issues regarding Highways and Public Rights of Way
9. To receive the report of the Planning subgroup
 - 9.1. To receive recommendations from the subgroup to the Parish Council for approval
 - 9.1.1. P201213 Broome Hill Farm, Lea Bailey – outdoor riding arena
 - 9.1.2. P201672 Forest Way, Bailey Lane End – New external staircase, new first floor side door & front window

- 9.2. To consider new issues regarding Planning
10. To receive the report of the Finance, Administration and Communication subgroup
 - 10.1. To receive recommendations from the subgroup to the Parish Council for approval
 - 10.1.1. Approve the accounts 2019/20
 - 10.1.2. Approve AGAR Internal Audit Report
 - 10.1.3. Approve and sign off the Annual Governance Statement
 - 10.1.4. Approve Certificate of Exemption
 - 10.1.5. Cllr Bagg authorised to be second user on the bank account for e-banking purposes
 - 10.1.6. To accept the website report and approval of plan of action
 - 10.1.7. To discuss and approve the Risk Register
 - 10.2. To consider new issues regarding Finance, Administration and Communication
11. To receive Other Reports
 - 11.1. Crime and prevention liaison
 - 11.2. Weston Village Hall representative
 - 11.3. Defibrillator liaison
 - 11.3.1. To consider the continuation of the VETS system
12. To receive an update on Neighbourhood Planning Projects
 - 12.1.1. Agreement if we still need this as a standing item
13. Update on proposed renewal of crumbling steps to Weston Church
14. Update on renewal of footpath sign boards
15. To consider correspondence received by the Parish Council
 - 15.1.1. Email from Mark Hadley re A40 Improvement Scheme
 - 15.1.2. Email from HC re virtual parish council summit - Thursday 23rd July
 - 15.1.3. Email from C Perkins – thanks for replacing stiles around Pontshil
16. To note Items for next agenda (no discussion)
17. To note date of next meeting as Thursday 3rd September 2020 @ 7.00pm

Nick Richmond, Clerk

Weston-under-Penyard Parish Council

Email: westonunderpenyardparishclerk@outlook.com 26th June 2020