



Councillors are summoned to the Annual Meeting of the Parish Council on Thursday 4th June 2020 at 7.00pm held by Zoom video conference

Parishioners and other interested parties are welcome to participate
Please contact the Clerk to attend. Email address below

AGENDA

1. To receive apologies for absence.

2. To receive declarations of interest and written requests for dispensations.

3. Open Forum

To receive the views of local residents on parish matters.

4. To agree and sign the minutes of the meeting held on Thursday 14th May 2020.

5. To receive verbal reports, the clerk's actions report and consideration of any necessary actions.

6. Highways

6.1 To receive the Highways report from the working group

6.2 To consider new Highways issues for reporting to Balfour Beatty.

6.3 To approve the following recommendations from the working group pertaining to highways:

6.3 (a) Draft e-mail to Balfour Beatty re traffic calming at the eastern 30mph gateway.

6.3 (b) Response to Mr Chester re pothole repairs prior to resurfacing.

6.4 SID update.

6.5 Proposal for road name signs

6.6 Flower pots on wall at Weston Cross

7. Lengthsman

7.1 To receive a report from the Lengthsman liaison concerning work carried out by the Lengthsman.

7.2 To consider work to be undertaken by the Lengthsman.

8. Public Rights of Way (PROW)

8.1 To receive a report from the footpaths officer and consider work required as appropriate.

8.2 Update on the footpath's improvement programme.

9. Environment & Climate Change

9.1 To receive a report from working group

10. Other Reports

10.1 Weston village hall representative

10.2 Tree officer

10.3 Defibrillator liaison

10.4 Environment & Climate Change

10.5 Crime and prevention liaison

10.5 (a) Smart Water Crime Prevention Initiative

11. Planning

11.1 To receive Planning Group report.

11.2 To consider the following new planning applications:

- 11.2 (a) P201266 Highfields Bromsash Single storey dwelling.
- 11.2 (b) P201389 Porch Farm New farm entrance.
- 11.2 (c) P201420 Bury Hill Cottage Two storey extension.
- 11.2(d) P200345 Bollitree Farm Erection of farm building – re-consultation

11.3 NDP Review.

12. Finance, Administration & Communications

- 12.1 To note bank balances as at 1st May 2020 £34,510.88 and £3,531.63
- 12.2 Agree and approve the budget report
- 12.3 To receive the report of the Finance, Admin & Communications working group.
- 12.4 To consider invoices for payment:
 - 12.4 (a) £ 299.00 Clerk salary May
 - 12.4 (b) £ 74.75 Clerk tax May
 - 12.3 (c) £355.94 renewal of Insurance policy
 - 12.4 (d) £ 50.00 Mark Millmore website invoice
- 12.5 To approve the following recommendations of the working group:
 - 12.5 (a) To record expenditure as it occurs
 - 12.5 (b) To authorise the use of electronic banking with the appropriate update of the Financial Regulations.
 - 12.5 (c) To create and maintain a financial project schedule.
 - 12.5 (d) To create and maintain a Register of Policies with review dates.
 - 12.5 (e) To create a plan for website improvements.
 - 12.6 (f) To approve the review of the Financial Regulations.

13. Neighbourhood Planning Projects

To receive verbal reports on the following Neighbourhood Planning projects and consider any actions

- 13.1 Road Safety - See Item 6
- 13.2 Services and Facilities
- 13.3 Sustaining the Rural Environment – See item 9

14. Proposed renewal of crumbling steps to Weston Church.

15. Renewal of footpath sign boards.

16. Correspondence

- 16.1 Email received re: A40 resurfacing
- 16.2 Copy of a letter sent to Cobrey Farms from an anonymous resident at Pontshill

17. Seeking opinions from young people in the Parish.

18. Items raised for next agenda (no discussion)

19. To note date of next meeting as Thursday 2nd July 2020 @ 7.00pm.

Nick Richmond
Clerk

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29th May 2020