

WESTON UNDER PENYARD PARISH COUNCIL

Minutes of the meeting of Weston under Penyard Parish Council held on Monday 5th September 2016 at 7.30 p.m. at Weston Village Hall.

PRESENT:- L Dunn, B Davies, L Kearns, C Bailey, R Barker, G Weston, D Byrne, C Chinn

CLERK: L New

- 1. Apologies for absence – none received**
- 2. Declarations of interest and written requests for dispensations – none received**
- 3. Minutes of Last meeting**
 - 3.1. Minutes of the meeting held on July 4th 2016 - Approved with amendments
 - 3.2. Minutes of the Extraordinary meeting held on July 13th 2016 – Approved with amendments
- 4. Open Forum – Views of local residents on parish matters**

J Smart stated that he had written to the council regarding replacing the stiles. He agreed to discuss with P Marshall a plan of priorities and make recommendations and report back in due course.
- 5. Council matters**
 - 5.1. Paul Marshall and Chris Morris have put their names forward to be Parish Councillors. Their co-option was proposed by R Barker, C Bailey seconded. Agreed that both be co-opted to the Council
 - 5.2. Clerk's appointment following the probationary period. B Davies proposed that the appointment was confirmed, C Chinn seconded. All agreed.
 - 5.3. Proposal that Clerk arranges with Lynda Wilcox at the Herefordshire Association of Local Councils a training session for all the Councillors and the clerk this autumn. Clerk confirmed she had contacted HALC who will advise dates. All agreed
- 6. PC Barradale -Smith from Ross on Wye Police Station gave a talk regarding local crime concerns.** He explained to the council his role in the safer neighbourhood team. He referred to emails received from residents, although was not able to discuss specific cases.

L Dunn asked if risk assessments are performed prior to paedophiles being housed in the village, particularly with the school and sheltered housing within the village in mind. PC Barrowdale -Smith advised that most paedophiles attack children they know, therefore parishioners need not be told when they are living in the community. His team undertakes school visits as required. The meeting was advised that the Ross on wye station is manned by 4 officers, over 24 hours, but there is now no longer an over the counter service. For any nonemergency calls all are advised to dial 101
- 7. Meeting with the Councils Lengthsman – Wayne Reid and a review of work performed / required**

W Reid explained he also is the lengthsman for Upton bishop, Gorsley, Linton and Lea. He is also a qualified tree surgeon.

The status of the work previously requested is as follows:-

- 7.1. Pavement from bus shelter to Weston House – completed
- 7.2. Churchyard – outstanding
- 7.3. Footpath by Hownhall - still outstanding
- 7.4. Footpath from Pontshill to Weston – issue raised by parishioner / in general – outstanding.
- 7.5. Footpath in between houses to Lower Hopes Ash Farm orchard gate – issue raised by parishioner – outstanding.
- 7.6. Stile and cross steps to be installed – still outstanding

Wayne explained that he had focused on the footpaths during the period, and had affected bridge repairs.

The following work was requested:-

- The dog bin by the kissing gate was to be moved.
- Bridge at Pontshill every 12 months
- Work In churchyard
- Green Lane footpath
- Outside the school – take the dead foliage away from end of church field
- Footpath outside Parkfields is currently un-passable.

The lengthsman grant is to be halved in 2017/18 and will cease altogether in 2018/19

A concern was raised that the visibility and safety of vehicles at the junction of Bury Hill Lane and the A40. It was decided that the Clerk would write a letter to the landowner to highlight the issue regarding the hedge in relation to visibility and safety.

It was noted that the way the lengthsman scheme will be managed is that work to be completed will be approved at the Parish meeting, and communicated via the clerk.

8. Update on the defibrillator project – R Barker

R Barker confirmed his report was as circulated, and advised that the work on the telephone box was now complete. R Barker has all the kit and is now in touch with the electrician regarding installation.

Approval sought for the payment for an advert in the Ross Gazette for advertising a fundraising event, in the sum of £90. Proposed by L Dunn, seconded by R Barker. All agreed.

9. Verbal update on attendance at Traffic Regulation orders (TRO) meeting – L Kearns

L Kearns attended a meeting at Balfour Beatty regarding regulation traffic orders to change restrictions in the area eg, speeding / double yellow lines etc. TROs can take up to 2 years to implement at no charge but should parish councils wish to pay then this would be done sooner. Then the average implementation time is 8 months. Cost for double yellow lines is in the region of £4,000 for example.

C Morris asked about the TRO (relocation of speed limit) with regard to the new housing sites to the east of the village and whether the developer should pay the cost of TRO's. An email had been received from Infrastruct CS Ltd who are dealing with this issue for MFF Homes. R Barker agreed to contact David Jeffries (Infrastruct UK) and Ian Green (MFF Homes) to arrange a meeting to discuss the extension of the speed limit on the A40.

L Kearns advised that a TRO requires local residents to vote as to whether they want the change .
Speed indicators are applied for separately.

10. Herefordshire Council's consultation on bus services was discussed , in regard to the attachments as noted

10.1. Herefordshire council bus service review

10.2. Bus questionnaire

L Dunn advised that she had put posters up at the bus stops and also copy questionnaires in the village hall, church , Weston Cross , and information had appeared in the Weston News.

The Council subsidy is currently 49p per journey. C Chinn said that the bus service is important, but the service is in-efficient , and that this should be stressed rather than cut.

Councillor's were asked to complete the survey and send to the Clerk by 19th September so views can be collated in time for the next meeting.

11. Verbal update on Website actions – L Dunn

L Dunn advised that along with the Clerk, she met with a company in Lydbrook. She has since met with Above IT, who are now able to revamp the website for the sum of £250, as approved at the meeting in June. L Dunn confirmed that the governance section will be populated.

C Chinn left the meeting at 9.00

12. Christmas Ball - D Byrne

D Byrne proposed the event could take place at the Leadership Trust, funded by tickets .It is hoped this would be for the community. A detailed proposal was requested for the next meeting. This will not be funded by the parish council

13. Verbal reports from appointed officers on Parish Projects / matters as below:-

13.1. Road safety R Barker / L Kearns – Nothing to add

13.2. Community right to bid – C Bailey Nothing to Add

13.3. Services and facilities D Byrne /G Weston / B Davies – Litter pick to be arranged for 29th / 30th Oct

13.4. Sustaining Rural Environment C Chinn/L Dunn. L Dunn advised that she has contacted HC regarding the land across the road from the school in order that they could make it a garden and would report back to the council upon their response

13.5. Footpaths - the points at note 4 above were noted.

13.6. Tree Officer PRutter – Report received and read at the meeting regarding trees in the midst of planning application for 3 Dwellings at Upper Weston. C Bailey agreed to send a follow-up email and contact Andrew Cunningham regarding a tree preservation order.

Potential to purchase wild flower seeds for the Parish, C Bailey to pursue with PRutter.

R Barker commented that project work is on-going, and that a separate section should go into the Weston News reporting back to the Parish.

A suggestion had been made by a J Smart that these projects are not happening quickly enough. L Dunn suggested an open day in November , and that perhaps the projects should be more community led.

14. Financial Matters were discussed as follows:-

- 14.1. Approve payment to the lengthsman in the sum of £500.00 Clerk to question and request more detail regarding work completed.
- 14.2. To approve payment to HALC in relation to internal audit £180.00. Proposed GWeston seconded CBailey All agreed
- 14.3. To note detailed spend year to date. Noted.
- 14.4. To approve Clerks timesheet and payment of salary £332.50 LDunn proposed / RBarker seconded All agreed
- 14.5. To Approve Clerks expenses £2.20 - L Dunn Proposed / R Barker seconded All agreed
- 14.6. To Approve Chairs Expenses £12.97 R Barker Proposed / L Kearns Seconded All agreed

15. The following Planning requests were noted.

- 15.1. 162383 Castle End Lea (14 new properties) Neighbouring parish .L Kearns requested a "no comment " response.
- 15.2. 161943 The Old Cider Mill Lea bailey (comments due 30/8)
- 15.3. 162445 – Barn at Lower Foxhall Farm (comments due 13/9)
- 15.4. Meeting notes from meeting with Ian Green – Freeman Homes . No comments raised on the meeting notes.
- 15.5. Planning group monthly report . No comments were raised on the report.

16. Parish Council Policies.

- 16.1. Health and safety policy – C Bailey requested details to be added regarding where reporting should be made. All Approved.
- 16.2. Equal opportunity policy- Deferred for 3/10 .
- 16.3. Financial regulations policy – Questions to be sent to clerk by the 19th September for next meeting.
- 16.4. Freedom of information model – Model approved with amendments regarding Website
Clerk to check with HALC as to whether the Council needs to pay £35 for the freedom of information act.

17. Correspondence received and distributed. None

18. Items for next agenda

- 18.1. Lengthsman discussion , new system and review
- 18.2. Christmas Ball
- 18.3. Precept
- 18.4. Transparency
- 18.5. Defibrillator update
- 18.6. Precept

19. Dates of future meetings

- 19.1. Oct 3rd 2016

19.2.Nov 7th 2016
19.3.Dec 5th 2016
19.4.Jan 9th 2017
19.5.March 6th 2017
19.6.April 3rd 2017
19.7.May 8th 2017

Meeting closed at 9.50