

WESTON UNDER PENYARD PARISH COUNCIL

Minutes of a meeting of Weston under Penyard Parish Council
held on Monday 3rd April 2017 at 7.30 p.m. in Weston village hall.

Present

Councillors: Linda Dunn – Chairman.

Chris Bailey, Rodney Barker, Deirdre Byrne, Bryan Davies, Paul Marshall, Chris Morris, Greg Weston, Liam Kearns

In attendance: Acting Clerk ... Lynda Wilcox – HALC and two local residents.

1. **Apologies for absence** – There were none – all present.
2. **To receive declarations of interest and written requests for dispensations**
There were none.
3. **Co-option of a parish councillor**
One local resident was in attendance and considering whether to put his name forward for co-option at the next meeting.
4. **Open Forum** ... No matters were raised by local residents on parish matters.
5. **Minutes of previous meeting** held on March 6th 2017
The minutes were agreed as a true record and signed by the Chairman with the following amendment:

Chris Bailey objected to the retention of paragraph 5.2 which he suggested be deleted.
6. **Financial Matters**
 - 6.1. It was RESOLVED to pay HALC for clerk covering the meeting @ £150 + mileage (30 miles @ 0.45p per mile).
 - 6.2. It was RESOLVED to pay the Weston Village Hall invoice for £39 for hall hire.
 - 6.3. It was RESOLVED to pay the Lengthsman's invoice of £620 + VAT for repairing stiles on footpaths during March.
 - 6.4. The Chairman presented the cash book report which was endorsed but it was noted that some figures would require checking e.g. item 21.
 - 6.5. The Finance Working Group had not yet met but would do so prior to the next meeting to compile the Financial Regulations and draft accounts. HALC would send the Chairman the model regulations plus a modified version for a small parish council.
 - 6.6. External audit papers for 2016/17 ... The Chairman confirmed that she was in receipt of the papers and it was RESOLVED that the Finance Working Group would meet to consider the draft Receipts and Payments accounts following the previously agreed internal audit to be undertaken by HALC.
7. **Highway Matters**
 - 7.1. The Chairman was still pursuing road name signs on parish lanes.
 - 7.2. Members considered the Road Safety Report Rod Barker reported that following agreement at the previous meeting a road sign had been purchased to discourage

HGVs from entering the southern end of Rectory Lane. The sign had been purchased from Morelock Signs at a cost of £95.21. Fixing brackets and a post may still required. It was RESOLVED that Rod Barker would provide detailed costs for a decision at the next meeting in line with the most popular option of purchasing one solar powered SID (Speed Indicator Device) between £1850 and £2250 and installing two sockets (Balfour Beatty @ £425 per socket). It was noted that the proposed locations would need to be agreed by Balfour Beatty.

8. Lengthsman

Paul Marshall had reviewed the work undertaken and was looking into the requirements for the new financial year.

9. Verbal reports from appointed officers on Parish Projects

- 9.1. Road safety - R Barker / L Kearns Report ... already discussed under 7.2, above.
- 9.2. Community right to bid ... Chris Bailey gave an update on the 'Asset of Community Value in relation to the Weston Cross Inn. It was thought unlikely that Punch Taverns would ask for a review of the decision. Mention had been made in the Weston News but it was noted that one of the two licensees still had concerns about the concept. The Chairman would discuss the matter with her, prior to details being made public at the forthcoming open day.
- 9.3. Services and facilities - D Byrne /G Weston/ B Davies:
It was noted that the litter pick would be held on one day only – 22nd April and volunteers were required to concentrate on the main road. The Chairman would notify the parish council insurers, so as to ensure cover for volunteers.
- 9.4. Sustaining Rural Environment – L Dunn:
- 9.5. Open Day for Parish Projects, including the Annual Parish Meeting:
 - 9.5.1. It was planned to have maps and other material to publicise the Parish Projects on Saturday 29th April commencing at 2.00 pm.
 - 9.5.2. The Annual Parish Meeting would be held at 6.00 pm.
 - 9.5.3. Deidre Byrne offered to organise refreshments ... i.e. tea/coffee and cakes.
- 9.6. Members considered the defibrillator report Rod Barker and it was RESOLVED to:
 - 9.6.1. Install a defibrillator in the telephone box on Bailey Lane End and discuss the ongoing maintenance costs with Hope Mansell Parish Council.
 - 9.6.2. Install a defibrillator on the wall of Marsh House, approximately a quarter of a mile from the village centre. The house owner was willing to pay for the electrical supply.
- 9.7. BT telephone box – the Chairman would request an update.

10. Verbal reports from appointed officers

- 10.1. Footpaths - Paul Marshall, Footpaths Officer, reported that all paths were good.
- 10.2. Tree Officer - Paul Rutter presented his report on the following:
 - 10.2.1. Penyard Park Woodlands Management Plan ... Members discussed the content of the Tree Officer's report and it was RESOLVED that he would prepare key comments to form the basis of a response to the Plan from the parish council. The comments would be circulated to members by the Chairman, prior to submission.

11. Planning

- 11.1. Comments on planning application for determination by Herefordshire Council: Application P170435 Lea Bailey Farm, Lea Bailey. Proposed conversion of existing stone barn to form holiday let. It was RESOLVED to comment ... "The parish council

has no objection to the application subject to the building being legally tied to the existing dwelling. The application is not made on the basis of a new dwelling.

11.2. Members noted the Planning Group's monthly report. It was RESOLVED not to attend the Herefordshire Council site meeting on application 162601 ... Land adjacent to Upper Weston but the Chairman would attend the planning meeting on 7th April at 10.00 a.m. and speak for three minutes in line with the parish council's submitted comments.

11.3. Adoption of the amended planning policy ... It was RESOLVED that HALC would provide a tweaked version of the amended policy for consideration at the next meeting.

11.4. It was RESOLVED to endorse the discussion points prepared for the forthcoming meeting with Herefordshire Council to discuss the application of the Neighbourhood Development Plan by Herefordshire Council when determining planning applications.

12. Pensions

12.1. The staging date of 1st May 2017 was noted.

12.2. The Chairman had the password to log on to the Pension Regulator site and would do so on behalf of the parish council in the near future, so as to comply with legislation.

13. Correspondence received:

13.1. Consultation on proposed revised Code of Conduct from Herefordshire Council:

It was RESOLVED to inform Herefordshire Council that Weston under Penyard would not be signing up to a new code mid-term because the current code was considered far superior to the proposed replacement.

14. Items raised for next agenda

14.1. Defibrillators.

14.2. Speed Indicator Device (SID).

14.3. Raising awareness of current planning applications to local residents.

14.4. Appointment of new clerk – there had been two expressions of interest to date.

14.5. Co-option of a parish councilor.

15. Date of Next meeting

15.1. May 8th 2017

15.2. June 5th 2017

15.3. July 3rd 2017

SIGNED

Linda Dunn - Chairman

