

WESTON UNDER PENYARD PARISH COUNCIL

Minutes of the meeting held on 11 January 2016 at Weston Village Hall

PRESENT S Lewis (Chairman) D Byrne L Kearns C Bailey R Barker B Davies G Weston
C Chinn J Duthie

ATTENDING K Shilton (Clerk) 4 residents and 1 representative of the Neighbourhood Plan Steering Group

1. OPEN DISCUSSION FOR THE PUBLIC

Two residents from Dairy Cottages attended and reported that the light had now been repaired by Balfour Beatty / Herefordshire Council (reference Parish Council meeting 7 December 2015) They described how they had approached Hereford and Worcester radio station who in turn had discussed the matter with Herefordshire Council.

The residents thanked the Parish Council and the Ward Councillor for all the help and efforts given to them. The Clerk further confirmed the statement from the Communications Officer Herefordshire Council that until the situation regarding the asset transfer of the light to Herefordshire Housing had been resolved they would continue to be responsible for the light.

8. PLANNING MATTERS AND APPLICATIONS

153473 The Granary Lea Bailey Farm proposed change of use of agricultural building to dwelling house. Proposed conversion of an existing store granary into a 2 bedroom dwelling. The agent acting for this application explained the background and location (permitted development application Class Q). They confirmed that a Planning Officer from Herefordshire Council had visited the site. Following discussion the Council members gave no objections and supported this application.

During discussion of this topic C Bailey as agreed with the Chairman had no involvement or comment.

153283 Chestnuts Barn removal of conditions. The Council confirmed that their comments and decision to this application had been given and reported at the December 2015 Parish Council meeting and no additional comments were required. Herefordshire Council have given their decision on this application.

153678 Fairfields Bromsash proposed change of use of redundant barn to residential use. The meeting was minded that apart from the access this application was in the Parish of Linton and would defer comments to Linton Parish Council. Regarding the access the Council members resolved that reasonable access to the proposed property should be provided.

2. APOLOGIES L Dunn.

3. DECLARATIONS OF INTEREST D Byrne and J Duthie declared an interest in application 153283 Fairfields Bromsash which were recorded in the register.

4. MINUTES OF THE LAST MEETING HELD ON 7 DECEMBER 2015

The following payments from Financial Matters Section 7 had been agreed at the meeting but omitted from the minutes:

Lengthsman work including footpaths £1300.00

Lengthsman work £412.00

Clerk fee £344.00 Administration £52.50
 Travel £49.80 Office Expenses £11.56

C Bailey requested that the minutes to Section 13 of the December 2015 meeting should be removed and replaced with the submitted text he presented at this January 2016 meeting. Following discussion a vote was taken by the Council and as requested the names of the voting members recorded.

Those in favour of the revised submitted text Section 13 were C Bailey, R Barker and B Davies. Those in favour that the text to Section 13 remains as the minutes have been written G Weston, L Kearns, C Chinn and the Chairman. J Duthie declined with an abstention.

The minutes were then confirmed and agreed and signed by the Chairman.

5. ACTION POINTS FROM THE MINUTES

Red Telephone Box / new use for defibrillator. R Barker described the activities taking place and recent discussions with other Parish Councils who have installed defibrillators. Estimated costs represent £1000.00. It is anticipated that this can be raised through community funding and further investigations will be made to determine if grants are available.

C Chinn suggested for future consideration that if the community raised funds for this proposed defibrillator the Parish Council consider funding a second defibrillator at another location in the Parish.

7. FINANCIAL MATTERS

The precept request for £12500.00 for the financial year 2016/17 has been submitted to Herefordshire Council.

The following payments were agreed:

Clerk fee £344.00 Administration £52.50

Travel £48.30 Office expenses £24.16

The February 2016 Clerk fee £344.00 and Administration £52.50 was also agreed as no Parish Council meeting is being held for February 2016.

A review was made of expense procedure, Clerk contract matters related to salary, administration charges and travel. Internal audit and external audit procedures were explained.

9. PARISH PLAN PROJECTS

Road Safety. R Barker reported that a meeting with the Road Safety Partnership will take place in the near future.

Services and Facilities. D Byrne reported that the litter pick in the Parish on 3 January 2016 had been well supported including some Council members attending. A further event is planned for March 2016 as part of the campaign Clean for the Queen.

D Byrne reported that contact will be made with the village school. Reports will also be submitted to the Weston News and Weston News website.

It was agreed J Duthie would contact B H Savage and Sons to discuss litter pick in the area.

An incident of fly tipping behind the bus shelter, land adjacent to Hunsdon Manor was reported. The Clerk will report this to the Environmental Health Agency.

Sustaining Rural Environment. C Chinn and J Duthie have not yet had the opportunity to organise a meeting with residents.

Community Right to Bid. C Bailey reported that background research is active.

10. NEIGHBOURHOOD PLAN UPDATE

The meeting was minded that the Referendum will be held on 4 February 2016.

The meeting was also minded following confirmation from the Chairman of the Neighbourhood Plan Steering Group M Dawson that publicity is permitted and not as originally reported at the December 2015 Parish Council meeting.

The Chairman closed the meeting to allow the Neighbourhood Plan Steering Group member to report.

On the assumption of a successful Referendum the planning document will be a Herefordshire Council planning document and will go onto their website. It was reported that 15 copies of the document will be made. Further copies will be required for Parish Council members and the Clerk.

The Chairman opened the meeting.

D Byrne reported that she had read the Neighbourhood Plan and requested that the external examiner's comments be included in the minutes. The comments being:

Consultation has clearly exceeded requirements of the Regulations achieving wide and intensive engagement with stakeholders who have influenced the Plan.

11. SECTION 106 AGREEMENTS

A meeting will take place 13 January 2016 with the land owners, members of the Neighbourhood Plan Steering Group and Parish Council members regarding the proposed development of land adjacent to Hunsdon Manor.

12. WEBSITE/COMMUNICATION/TRANSPARENCY CODE

The Chairman proposed that a working group be formed to review the future of the website, including layout, costs and all associated matters and a report submitted at the March 2016 Parish Council meeting. It was resolved that R Barker, D Byrne and C Bailey are the working group C Chinn will assist (pending time available).

Register of Members Interests. C Bailey will contact the Monitoring Officer to determine if a link from the Parish Council website can be made with Herefordshire Council website on this matter.

13. WESTON NEWS SUBMISSIONS/REVIEW OF RESOLUTIONS

Following discussion it was resolved that comments made by the Parish Council regarding planning applications would be included in the submission to Weston News, being proposed by R Barker seconded by B Davies and agreed by all members present.

14. CORRESPONDENCE RECEIVED AND DISTRIBUTED

Report from footpath walkers. Actions are being taken by one land owner. Their report has been submitted to our Footpaths Officer and Balfour Beatty.

B Davies reported the situation regarding the permissive use of the footpath near the Village Hall.

C Chinn/Lengthsman/Clerk will investigate the need for repairs to a footpath bridge.

15. OTHER MATTERS FOR CONSIDERATION AND NOT REQUIRING A FINANCIAL DECISION

Pot holes were reported at Dairy Cottages and Rectory Lane.

Standing water at Sprigetts Lane / Bollitree.

The Clerk will report these matters to Balfour Beatty.

The hedges at the top of Bartwood Lane require attention. It was agreed B Davies supply address details of the land owners to the Clerk to forward to Balfour Beatty.

16. ITEMS FOR THE NEXT AGENDA

Recognition of the Neighbourhood Plan development

NEXT MEETING TO BE HELD ON 7 MARCH 2016 AT 7PM AT WESTON VILLAGE HALL.

NO MEETING WILL BE HELD IN FEBRUARY 2016 UNLESS THERE ARE URGENT BUSINESS MATTERS TO ATTEND

The meeting started at 7.30pm and ended at 9.23pm

Signed

Chairman

Date